

Babulal Tarabai Institute of Research & Technology

Approved by AICTE New Delhi, Affiliated to RGPV, Bhopal
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Internal Quality Assurance Cell (IQAC) Academic Year 2021-22

Action Taken Report of IQAC Meeting 04/09/2021 at 04:00pm

Action Taken Report

Mr. Tarun Kumar Singh, IQAC Coordinator put forth the actions taken report on agenda points, which discussed in the meeting, as shown in the following table:

	Suggestion	Action Taken
1	To monitor and motivate the staff members to use the video capturing room to record and prepare e- modules.	54 e content study materials up to April 2021 and 113 study materials till September 2021 is uploaded in students group.
2	To prepare department Academic calendar based on the Academic Calendar circulated by IQAC	HODs requested to prepare Academic Calendar for 2021-22 based on IQAC's Academic Calendar and submit by 01.10.2021.
3	Submission of Minor/Major project and Seminar/Conference proposal	Resolved to submit research proposals to by 15.09.2021.
4	Faculty Development Programme on Financial Literacy Programme	All staff members requested to attend the Financial Literacy Programme webinar on 16.09.2021. Organized by IQAC in collaboration with SEBI.
5	Monitoring and motivation for video capturing room usage	UG departments to contribute a minimum of three modules per week, PG departments a minimum of five modules. Faculty advised to refer to NPTEL video lectures. HoDs to create awareness among students about recent technological changes in teaching-learning processes. Principal suggests organizing workshops, seminars, FDPs to promote quality culture among students and faculties. IQAC Coordinator seeks support and suggestions from members for improvements in IQAC's functioning.

Mr. Tarun Kumar Singh
IQAC, Coordinator

Dr. Sujit Singh
IQAC, Chairperson

