



### **Mechanisms for submission of online/offline students' grievances**

BTIRT has a Staff (teaching and non-teaching) and Students Grievance Redressal Committee.

The functions of the Committee are to look into the complaints lodged by any staff member or student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment. The mechanism of the Cell is as follows;

#### **Mechanism of Grievances Redressal Cell (GRC):**

- All complaints are first addresses to College Grievance Redressal Committee.
- After receiving any complaint, a meeting is called within two working days.
- The quorum for the meeting is three, including Chairperson.
- The GRC follow the principles of natural justice while considering the grievances of the students.
- The GRC is expected to resolve the issue stated in grievance and expected to come up with a mutually satisfactory solution within 5 working days from the date of receipt of grievance.

In case the complainant is not satisfied with the resolution, the grievance is referred to Ombudsman within 15 working days from the date of formal refusal of complainant to accept the resolution.

- The GRC sends the report and recommendations to the Vice-Chancellor of RGPV within a period of 15 days of receiving the complaint.



# Babulal Tarabai Institute of Research & Technology

Approved by AICTE New Delhi, Affiliated to RGPV, Bhopal  
Maharaja Chhatrasal Bundelkhand University Chhatarpur (M.P.)

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## Grievance From

Nature of Grievance:

Grievance:

Complainant Name	Department/Semester, Branch	Date	Sign & Phone No

Submitted to	Date	Signature	Action Taken	Signature

Separate sheet may be attached as annexure if the space provided is insufficient

Complainant Name	Department	Date	Remarks

Note: Kindly resolve within a week

Report submitted to Principal / Registrar for Remarks:



Principal



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**Suggestion / complaint Box have been installed in which the Students, drop their grievances and their suggestions for improving the Academics / Administration in the College**





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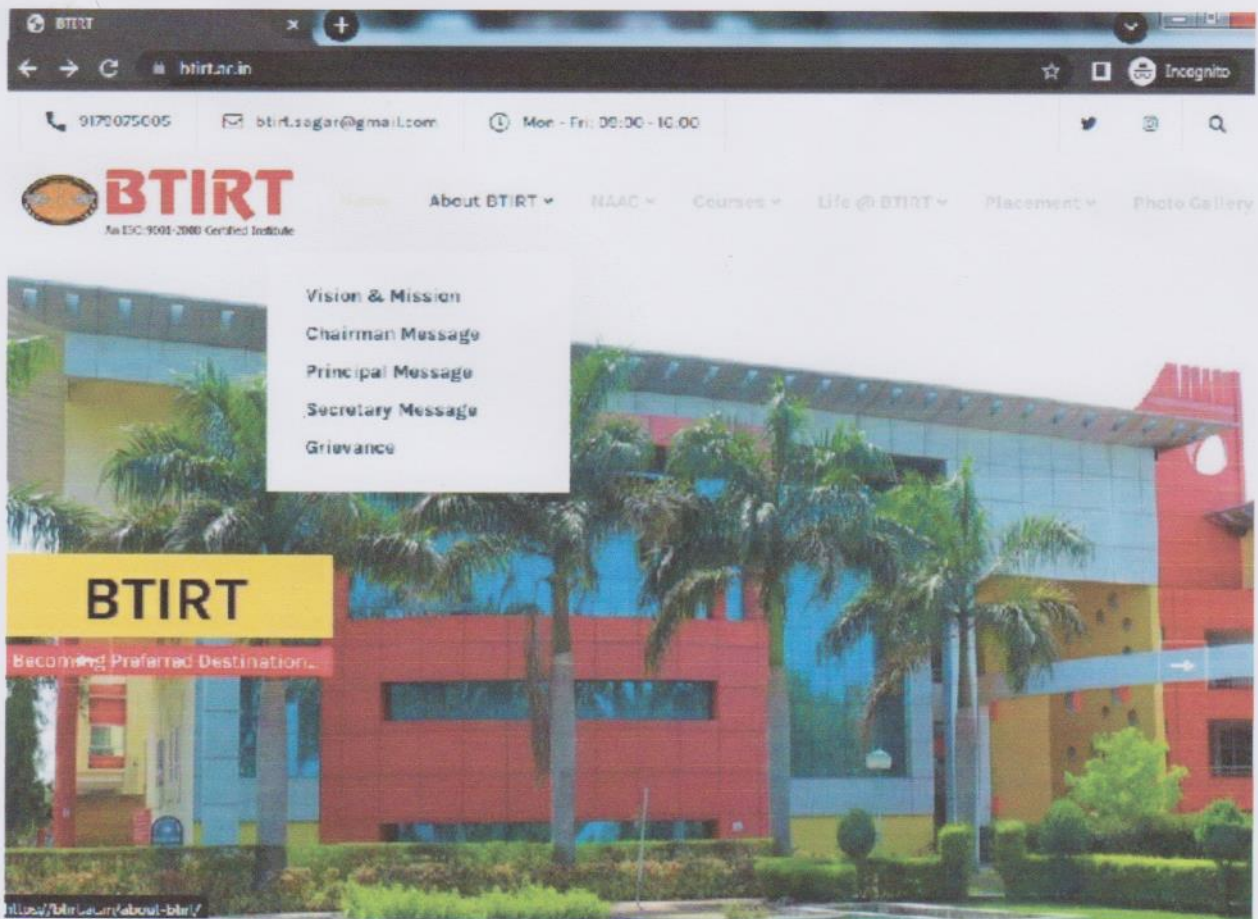
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The students can register their grievances in online at

WEBSITE LINK: <https://btirt.ac.in/>





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### ONLINE GRIEVANCE FORM



**Babulal Tarabai Institute of Research and  
Technology, Sironja Sagar (M.P.)**

**BTIRT GRIEVANCE REDRESSAL  
MANAGEMENT PORTAL**

First name \*

Last name \*

Email \*

Select Branch \* ▼

Enrollment Number \*

Select Semester \* ▼

Address \*

Phone \*

Please write here

I agree with terms and conditions.

